

# Creating an AHA Instructor Network (IN) Account

# Log into this website

<https://myportal.americanheart.org/eccportal/ecc/ecc>

The screenshot shows a Mozilla Firefox browser window with the title "AHA Instructor Network Home". The address bar displays the URL <https://myportal.americanheart.org/eccportal/ecc/ecc>. The browser's menu bar includes File, Edit, View, History, Bookmarks, Tools, and Help. The toolbar shows various icons for navigation and search. The page content features the American Heart Association logo and the text "Learn and Live". A navigation bar contains links for "Donate", "Help", and "Home". A greeting "Hello, Guest ( Login below or Register )" is visible. The main content area has a large red graphic with the text "Welcome to the Login page of the Instructor Network. Experiencing Login or Registration problems? Click here for help." To the right, a box titled "New User? Register Now" provides information for AHA Instructors & Heartsaver Skills Evaluators. Below the main content, there are two sections: "Need Help?" which offers links for login help and a FAQ page, and "Existing User? Sign In" which includes a sign-in form with fields for Username and Password, a "Remember Me" checkbox, and a "Submit" button. A link for "Forgotten your username and password?" and a "Contact Us" link are also present. The browser's status bar at the bottom shows the URL and the Windows taskbar with various application icons and the system clock.

AHA Instructor Network Home - Mozilla Firefox

File Edit View History Bookmarks Tools Help

[americanheart.org](#) <https://myportal.americanheart.org/eccportal/ecc/ecc> instructor network

Yahoo! BOA USAA competition Shoes Facebook Cox USU Webmaster CFC Images Strayer Blackboard Webpage upload Baltimore Wedding Pho... GMAIL

Yahoo! Music - Internet Radio,... Yahoo Web Player v2.0 Gmail - Inbox - katina.thomas... Bejeweled Blitz on Facebook AHA Instructor Network ...

Donate Help Home

American Heart Association  
Learn and Live

Hello, Guest ( Login below or Register )

**AMERICAN HEART ASSOCIATION**  
**INSTRUCTOR NETWORK**

Are you **NI**?

**Welcome to the Login page of the Instructor Network.**  
**Experiencing Login or Registration problems?**  
**Click here for help.**

**New User? Register Now**  
AHA Instructors & Heartsaver Skills Evaluators:  
Join the AHA Instructor Network to access your Instructor information and tools, receive key AHA communications and more!  
**Register Today**

**Need Help?**  
Having trouble on the AHA Instructor Network?  
For login or registration help, [click here](#).  
Logged in/confirmed users, you may [email us here](#).  
For a comprehensive FAQ, visit our [FAQ page](#) (logged in/confirmed users only).

**Existing User? Sign In**  
**Sign In Now**  
Username:  
Password:  
☐ Remember Me  
  
[Forgotten your username and password?](#)  
[Contact Us](#)

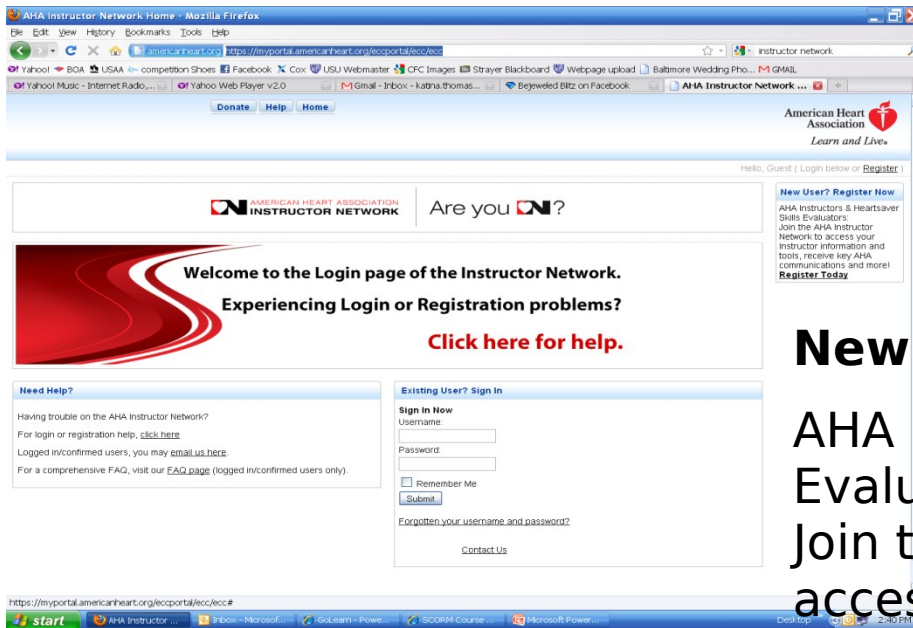
<https://myportal.americanheart.org/eccportal/ecc/ecc#>

start AHA Instructor ... Inbox - Microsof... GoLearn - Powe... SCORM Course ... Microsoft Power...

Desktop 2:40 PM

# Logging in

Go the right hand side where it says:



**New User? Register Now**

AHA Instructors & Heartsaver Skills Evaluators:

Join the AHA Instructor Network to access your Instructor information and tools, receive key AHA communications and more!

**Register Today**

- Click on register now

**New User? Register Now**

AHA Instructors & Heartsaver Skills

Evaluators:

Join the AHA Instructor Network to  
access your Instructor information and  
tools, receive key AHA communications  
and more!

**Register Today**



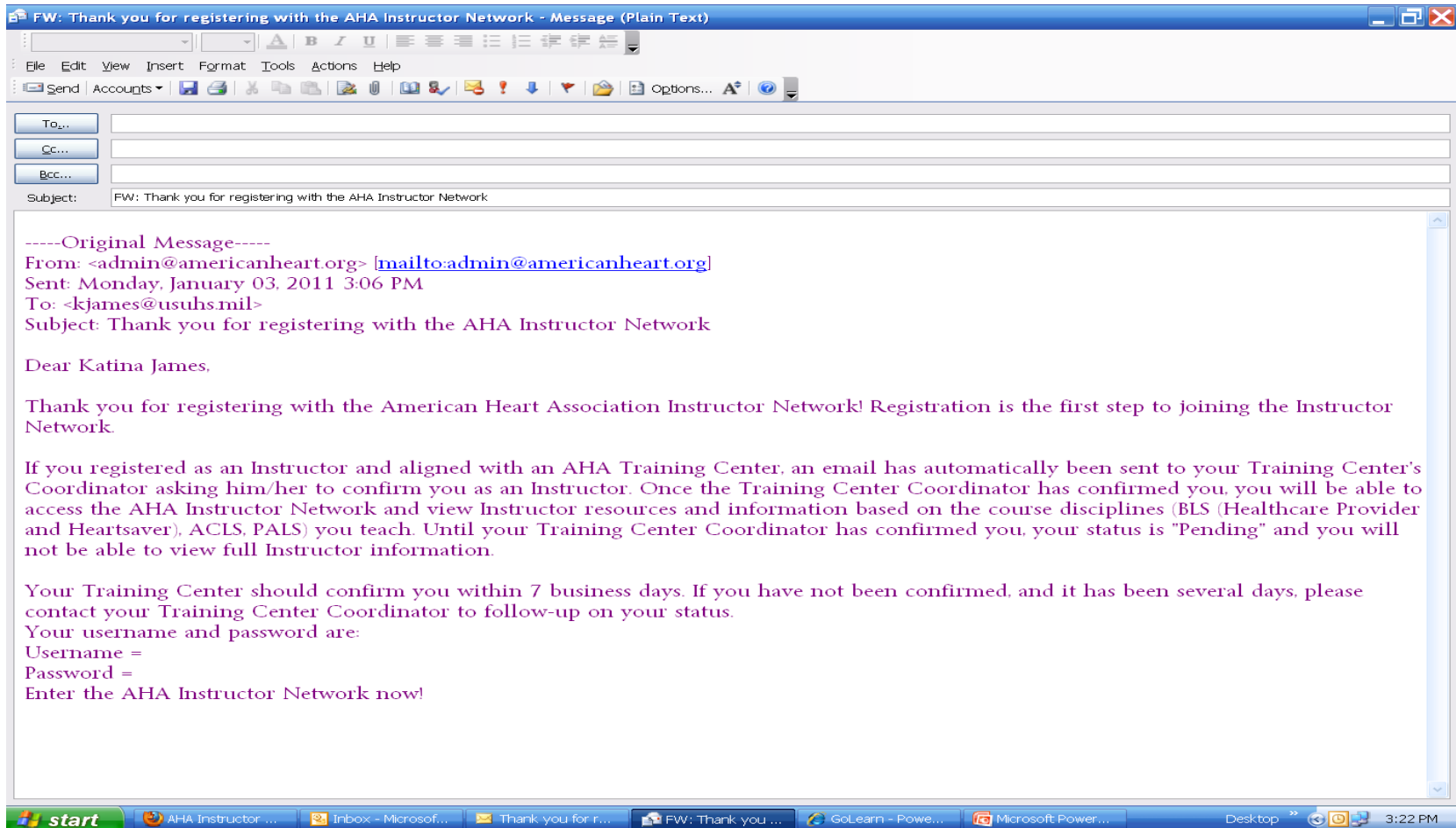
- You should get a page where you create your logon information and provide other information

The screenshot shows a Mozilla Firefox browser window displaying the AHA Instructor Network registration page. The address bar shows the URL: [https://myportal.americanheart.org/eccportal/ecc/ecc.jsessionid=SU2AVHBXU4LGWCQFCU1SM4Q?pa\\_f\\_gear\\_id=213C](https://myportal.americanheart.org/eccportal/ecc/ecc.jsessionid=SU2AVHBXU4LGWCQFCU1SM4Q?pa_f_gear_id=213C). The page header includes the American Heart Association logo and the text "Learn and Live". Below the header, there is a navigation bar with "Donate", "Help", and "Home" links. The main content area is titled "Are you AHA?" and features a "Registration - Personal Information" section. This section includes a "Sign up for My ECC" heading and a paragraph explaining the benefits of registering with the American Heart Association's Emergency Cardiovascular Care (ECC) Programs. Below this, there is a form with various fields for user information, including Username, Password, Confirm Password, E-mail, Prefix/Salutation, First Name, Middle Name, Last Name, Linage, Phone Number, and Zip/Postal Code. The form is partially filled out with the following information:

Field	Value
Username*	katinejames
Password*	*****
Confirm Password*	*****
E-mail*	kjames@usuhs.mil
Confirm E-mail*	kjames@usuhs.mil
Prefix/Salutation	Ms.
First Name*	Katina
Middle Name	
Last Name*	James
Linage	
Phone Number*	3012851484
Zip/Postal Code*	20814

On the right side of the page, there is a sidebar with a "New User? Register Now" link and a brief description of the AHA Instructor Network. The bottom of the browser window shows the Windows taskbar with the Start button and several open applications, including "AHA Instructor ...", "Inbox - Microsof...", "GoLearn - Powe...", and "Microsoft Power...". The system clock in the bottom right corner shows "3:04 PM".

- After you do that, you will receive an e-mail that states



- Once you complete the first page the next page will ask information about training site, be sure to pick your correct training site.
- Example: Bethesda National Naval Medical Center BLS

ECC Registration - Instructor Application - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Address: https://myportal.americanheart.org/eccportal/ecc/ecc?paf\_gear\_id=21300005&paf\_dm=full&page\_name=registrator

Search: instructor network

Yahoo! BOA USAA competition Shoes Facebook Cox USU Webmaster CFC Images Strayer Blackboard Webpage upload Baltimore Wedding Pho... GMAIL

Yahoo! Music - Internet Radio,.... Yahoo Web Player v2.0 Gmail - Inbox - katina.thomas... Bejeweled Blitz on Facebook

ECC Registration - Instruc...

Donate Help Home


American Heart Association  
Learn and Live®

Need Help? AHA Instructor Network Content

Hello Katina | Logout

Increase size: A A A

AMERICAN HEART ASSOCIATION  
INSTRUCTOR NETWORK

Are you ?

Registration - Instructor/Skills Evaluator Affiliations

**Training Center Information**  
To join the AHA Instructor Network, your AHA Training Center must confirm you are affiliated with them. The Training Center that you select will be asked to confirm your affiliation. Once your TC confirms you, you will receive an email informing you of your access to the AHA Instructor Network.

To begin, please select your Country and then select your Training Center for each discipline alignment.

**Select your Country**  
Based on your profile, we selected your Country as USA. If the country that you teach in is not USA, please select your country below and click on the Go button. If your country is USA, then you can select your Training Center below.

Training Center Country: USA Go>>

**Domestic Instructors**  
Since you are an AHA domestic Instructor, we have displayed the Training Centers for USA to you below. Please select the appropriate Training Center State and then the Training Center Name for the discipline(s) that you teach.

**BLS Instructor (including Heartsaver)**  
Training Center State: Maryland  
Training Center Name: Choose One

**ACLS Instructor**  
☐ Same as above  
Training Center State: Choose One  
Training Center Name: No Training Centers

**PALS Instructor**  
☐ Same as above  
Training Center State: Choose One

Done

start ECC Registratio... Inbox - Microsof... GoLearn - Powe... Microsoft Power...

Desktop 3:06 PM

- The third page, asks for address information; it will automatically have pertinent information entered by the asterisks so just let it stay that way

Browser: Mozilla Firefox  
URL: https://myportal.americanheart.org/eccportal/ecc/ecc?paaf\_gear\_id=213000058paaf\_dm=full&page\_name=registrator  
Page Title: instructor network

Navigation: Hello Katina | [Logout](#)

AMERICAN HEART ASSOCIATION INSTRUCTOR NETWORK

Are you ?

### Registration - Contact Information

**Contact Information**  
Please let us know how we can reach you by providing your mailing address and telephone information. Contact and demographic information is not shared with third parties. Be sure to fill our the fields marked with an asterisk (\*) because they are required.

**Street address**

**Address line 2**

**City**

**State/Province** (not required outside USA or Canada)

**Zip/Postal Code\*** (not required outside USA or Canada)

**Country\***

**Home/Evening Phone**

**Business/Daytime Phone\*** (Example: 2145551111)

**Mobile Phone**

**Phone (additional)**

**Fax**

**Gender**

**Ethnicity**

**Education (level)**

**Date of Birth**

In order to make our web site more relevant to you, we would like to know more about you. We understand your time is short, so if you want to save your registration information and return later to subscribe to more services click "Save and Complete Later".

Done

Taskbar: start | AHA Instructor ... | Inbox - Microsof... | GoLearn - Powe... | Microsoft Power... | Desktop | 3:14 PM



- The next page asks what you teach, (BLS, HS, ACLS, PALS) but most importantly input your credentials and expiration dates for each.
- Leave everything else as default by the asterisks .
- **DO NOT request HSSE - not an approved MTN program.**

AMERICAN HEART ASSOCIATION  
INSTRUCTOR NETWORK

Are you ?

Registration - Additional Instructor Skills Evaluator Information

**Market Segmentation**  
So that we may provide you with information specific to your needs, please check the boxes below to indicate your expected primary audiences.

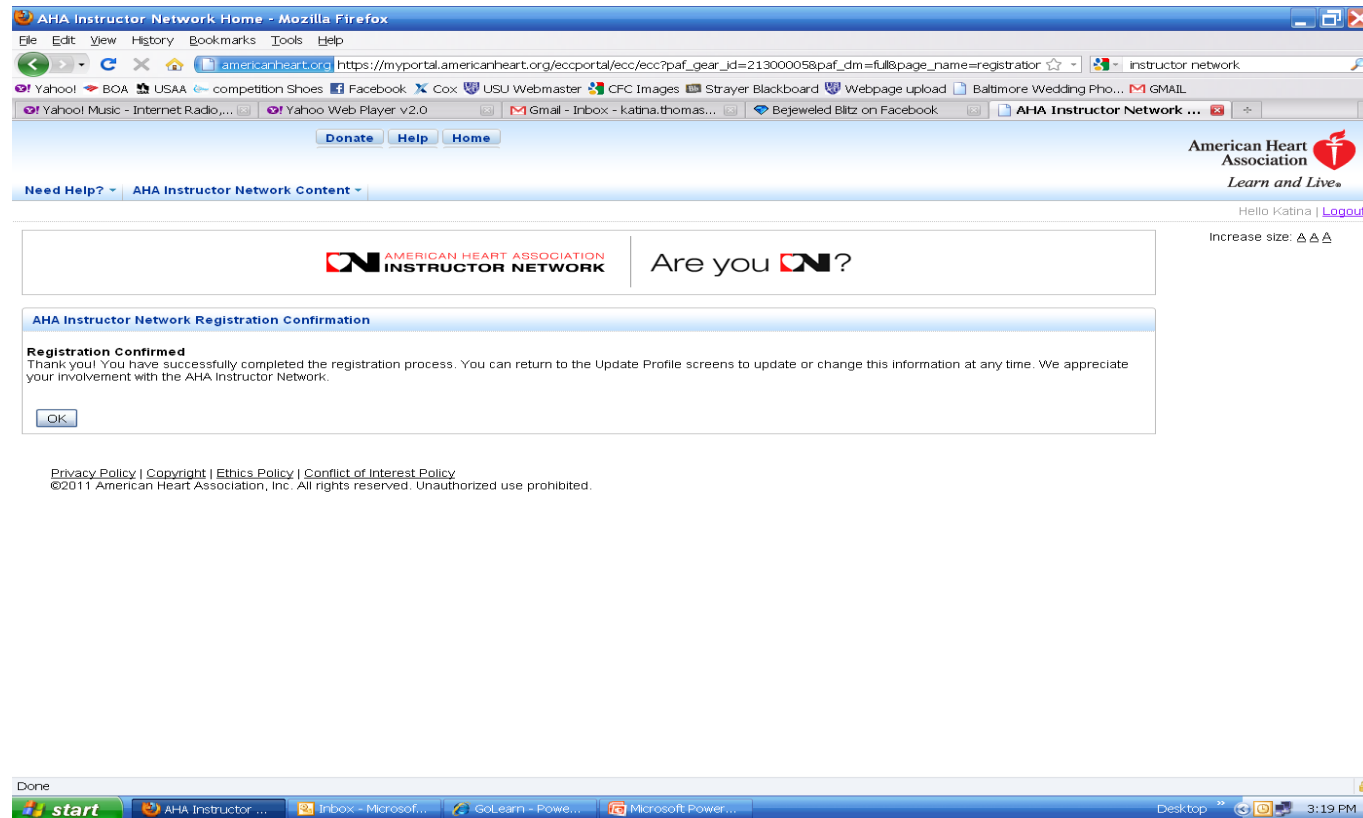
**My expected primary audiences will be (select all that apply):**

Instructors teaching inside USA	Instructors teaching outside USA	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hospital
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community
<input type="checkbox"/>	<input type="checkbox"/>	EMS
<input type="checkbox"/>	<input type="checkbox"/>	Corporate/Industrial
<input type="checkbox"/>	<input type="checkbox"/>	Childcare

**Credential Information**  
The AHA Instructor Network can help you manage your credentials and credential expiration dates. By entering your expiration/renewal dates, we can send you reminders when it is time for you to renew.

Credential	Expiration/Renewal Date (mm/dd/yyyy)
<input type="checkbox"/> BLS HCP	<input type="text"/>
<input type="checkbox"/> Heartsaver AED	<input type="text"/>
<input type="checkbox"/> Heartsaver CPR	<input type="text"/>
<input type="checkbox"/> BLS Instructor	08/31/2012
<input type="checkbox"/> Heartsaver Instructor	<input type="text"/>
<input type="checkbox"/> PALS Provider	<input type="text"/>
<input type="checkbox"/> PALS Instructor	<input type="text"/>

- At the last page, click okay and wait for approval from your Training Site (TS) Program Director (PD).



- Once you have been approved by your TS PD you will get an e-mail just like below.

